- Identify a private, quiet, well-lit space where you can complete the interview by yourself, free of potential distractions, and where you can speak freely. Avoid open spaces so you have control over the background noise.
- Avoid having light sources directly behind you because they will cast a shadow on you. Instead, make sure a light source is in front of you so the interviewers can see you clearly.
- Consider the background you will use during your interview and try to keep it neat and free of distraction.

- Allow time before the interview starts to conduct a last-minute technology check.
- Double-check your microphone and camera to make sure they are working well.
- Position your camera at eye level so that you look directly at your interviewers.
- Shut down all programs on your device so that no alerts, notifications, or other electronic interruptions distract you.